

**BOARD OF SCHOOL DIRECTORS  
CORRY AREA SCHOOL DISTRICT  
SPECIAL BOARD MEETING MINUTES  
December 4, 2023**

A Special Board Meeting of the Corry Area Board of School Directors was held on Monday, December 4, 2023, in the Administration Office LGI. President Joseph A. Frisina called the meeting to order at 7:30 PM.

**ROLL CALL**

Present Directors: Amy L. Allen, Justin R. Amy, Amanda J. Cox, Kathryn DiVittorio, Joseph A. Frisina, Doris P. Gernovich, Jason D. Halfast, William A. Nichols

Excused Directors: Joel A. Cook

Also Present: Sheri L. Yetzer – Superintendent, Brenda L. Clabatz – Business Manager, Bill West – Director of Secondary Education, Dan Daum – Director of Elementary Education, Sue Bogert – CTC Supervisor, Leslie Bloomgren – Director of Special Education, Mike Munsee – Director of Buildings and Grounds, Andy Passinger – HS Principal, Lee Swartzfager – MS Principal, Susie Brown – MHS Assistant Principal, Melissa Nuhfer – Intermediate School Principal, Jordan Lander – Elementary Assistant Principal

Media: Rebekah Wallace – The Corry Journal

Guests: None

**MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE**

**APPROVED  
AGENDA**

Motion by Director Cox and seconded by Director Gernovich to approve the agenda for December 4, 2023.

YEAS: Allen, Amy, Cox, DiVittorio, Frisina, Gernovich, Halfast, Nichols

NAYS: None

**APPROVED  
MINUTES FROM  
11/20/2023**

Motion by Director Amy and seconded by Director Halfast to approve the Minutes from November 20, 2023.

YEAS: Allen, Amy, Cox, DiVittorio, Frisina, Gernovich, Halfast, Nichols

NAYS: None

**PUBLIC COMMENT**

None

**STAFF COMMENT**

Mr. Daum invited the Board Members to attend the elementary holiday shows on December 7<sup>th</sup> for CAPS and December 14<sup>th</sup> for CAIS. He also thanked the Corry Community Foundation for paying for the tickets and transportation so the 4<sup>th</sup> Grade class can see The Nutcracker at the Warner Theatre on December 15<sup>th</sup>.

**APPROVED  
CHECKS, WIRE  
TRANSFERS &  
DIRECT DEPOSITS**

Motion by Director Cox and seconded by Director Nichols to approve the check run for November and December 2023, to be reviewed by the Board Treasurer.

YEAS: Allen, Amy, Cox, DiVittorio, Frisina, Gernovich, Halfast, Nichols

NAYS: None

**APPROVED  
2024-2025 BUDGET  
RESOLUTION**

Motion by Director Cox and seconded by Director DiVittorio to approve the 2024-2025 Budget Resolution not to exceed the State Index of 7.9% for any local tax rates.

YEAS: Allen, Amy, Cox, DiVittorio, Frisina, Gernovich, Halfast, Nichols

NAYS: None

**APPROVED BID  
AWARD FOR  
DRIVER'S  
EDUCATION CAR**

Motion by Director Nichols and seconded by Director Amy to approve the bid for the sale of the 2013 Chevrolet sedan. It was suggested that in the future we advertise the acceptance of bids on our website, as well as in the newspaper. Mrs. Clabbatz will research options.  
YEAS: Allen, Amy, Cox, DiVittorio, Frisina, Gernovich, Halfast, Nichols  
NAYS: None

**APPROVED  
PURCHASE OF  
CAFETERIA  
EQUIPMENT**

Motion by Director Gernovich and seconded by Director DiVittorio to approve the purchase of a serving line for CAIS at an approximate cost of \$20,326.00, previously approved by PDE.  
YEAS: Allen, Amy, Cox, DiVittorio, Frisina, Gernovich, Halfast, Nichols  
NAYS: None

**APPROVED  
EXONERATION OF  
TAXES**

Motion by Director Gernovich and seconded by Director Nichols to the request from Warren County Board of Appeals to exonerate the outstanding taxes and penalties for Joe Hickey, 242 Whites Corners Rd, Columbus, PA 16405, due to improper assessment for 2017-2023.  
YEAS: Allen, Amy, Cox, DiVittorio, Frisina, Gernovich, Halfast, Nichols  
NAYS: None

**APPROVED  
PERSONNEL ITEMS**

Motion by Director DiVittorio and seconded by Director Amy to approve personnel items 1-6:

1. The resignation of Sherry Beckwith, Mental Health Counselor, effective December 1, 2023.
2. The appointment of Holly Labowski, Grade II Emotional Support Paraprofessional, effective December 4, 2023 at a Step 3 hourly rate of \$15.64.
3. The appointment of BobbieJo Stowe, Grade I Cafeteria, effective December 4, 2023 at a Step 1 hourly rate of \$13.65.
4. The Extended Leave of Absence for Chelsea Smith, Elementary Teacher, effective January 2 – June 7, 2024. Anticipated 106 days.
5. To extend the appointment of Cortney Payne, Long Term Substitute Elementary Teacher, effective January 2 – June 7, 2024. Anticipated 106 days.
6. The following list of Volunteers for the 2023/24 school year:

Wrestling	Jacob Kondrlik
Boys Basketball	Josh VanEarden

YEAS: Allen, Amy, Cox, DiVittorio, Frisina, Gernovich, Halfast, Nichols  
NAYS: None

**OTHER MATTERS  
BY BOARD  
MEMBERS**

Director Frisina referenced Board Policy 005 – Organization, indicating that we do not currently have term limits for officer positions. He recommended we revisit this policy to add a two term limit to these positions.

Director Allen requested that the 4<sup>th</sup> Graders provide a thank you to the Corry Community Foundation for supporting their field trip.

Director Cox asked when we would be reviewing the Health and Safety Plan again. She also asked to revisit Board Policy 239 – Foreign Exchange Students. Mrs. Yetzer suggested the review of the Health and Safety Plan, Policy 239 and Policy 005 at a Committee of the Whole. This meeting was scheduled for Monday, January 22, 2024 at 6:00 PM before the Regular Board Meeting.

**OTHER MATTERS  
BY BOARD  
MEMBERS (cont.)**

Director Cox also asked for clarification on the number of Mental Health Counselors and Guidance Counselors. Mrs. Yetzer shared that we had two Mental Health Counselors and they are working on a plan to fill the vacancy left by the resignation of Mrs. Beckwith. She also explained that we have seven Guidance Counselors district wide between elementary and middle high school.

**OTHER MATTERS  
BY BUSINESS  
MANAGER**

Mrs. Clabatz mentioned that budget season will be starting soon.

**OTHER MATTERS  
BY  
SUPERINTENDENT**

Mrs. Yetzer recognized the seniors who were nominated as Class Act Emerging Leaders: September – Tavon Kornikoski, October – Haeleigh Bayle and November – Baylee Smith. She also shared that she is proud to share that the 339 Audit, which was recently conducted by the Bureau of Career and Technical Education, went exceptionally well. The outcome of the audit is a true testament to Sue Bogert’s leadership and the hard work of our CTE educators. It is worth noting that the auditors mentioned the possibility of “showcasing our Career and Technical Center statewide as an exemplary model for others to follow.”

**ADJOURNMENT**

Motion by Director Gernovich and seconded by Director Allen to adjourn the Special Board Meeting at 7:50 PM.

YEAS: Allen, Amy, Cox, DiVittorio, Frisina, Gernovich, Halfast, Nichols

NAYS: None

  
Kimberly Spence, Board Secretary